

**PRESENT**

Director Tom Pocklington, Director Jim Marugg, Chief Isbell, Captain Mike Sims, Captain Mike Smith, FF/Medic Sonny Felkins and Annette Craven.

**ABSENT**

Director Mark Scott

**MEETING CALLED TO ORDER**

Director Pocklington called the meeting of the Bonita-Sunnyside FPD Board of Directors to order at 8:05 a.m.

**APPROVAL OF MINUTES**

Director Pocklington called for a motion to approve the minutes May 08, 2018 regular meeting. Motion to approve minutes made by Director Marugg. Motion seconded by Director Pocklington. MPU.

**AGENDA ADJUSTMENT**

None

**PUBLIC COMMENT**

None

**FIREFIIGHTERS UNION REPORT**

Union President Sonny Felkins reported; Pancake breakfast was a success, had around 400 in attendance. Robert Marcon participated in the demo derby and placed 6<sup>th</sup>.

**CHIEF'S REPORT**

**INCIDENT REPORT** – Total incidents for May 2018 = 138. Chief Isbell and Board of Directors reviewed and discussed May 2018 incident report.

**TRAINING REPORT** – Total training hours for May 2018 = 296.49. Chief Isbell and Board of Directors reviewed and discussed April 2018 training report.

**MAINTENANCE REPORT** – Chief Isbell and the Board of Directors reviewed and discussed May 2018 maintenance report.

**MONTHLY TAX COLLECTOR REPORT** – Chief Isbell and the Board of Directors reviewed and discussed April 30, 2018 tax collector report.

**PROFIT & LOSS STATEMENT** – Chief Isbell and the Board of Directors reviewed and discussed May 2018 profit & loss statement.

**H.C.F.A.** – Chief Isbell reported; working on VHF with Sweetwater Authority.

H.F.T. – None

**OLD BUSINESS**

**SIGN ADMINISTRATIVE CONTRACT**

Chief Isbell presented the Board of Directors with Administrative staff contract for Deputy Chief / Fire Chief effective July 1, 2018. After review and discussion Directors signed contract.

**SIGN FIRE PREVENTION SERVICE INC. AGREEMENT**

Chief Isbell presented the Board of Directors with agreement from Fire Prevention Service, Inc. They will provide weed abatement and brush management at no cost to the district. After review and discussion Director Pocklington made the motion to sign agreement with Fire Prevention Service Inc. Motion seconded by Director Marugg. MPU.

**NEW BUSINESS**

**AUDIT ENDING JUNE 30, 2017**

Directors were given a copy of the Audit report ending June 30, 2017. Reviewed and discussed parts of the audit with Directors. Directors will review full audit report and will bring back if they have any questions.

**ADOPT PRELIMINARY BUDGET FY 2018-19**

Presented the Board of Directors with FY 2018-19 Preliminary Budget, adopting current budget until we receive all information & costs. Approval and adoption of the Final 2018-19 Budget is scheduled for the September 2018 Board meeting. After review and discussion Director Marugg made the motion to adopt 2018-19 Preliminary Budget. Motion seconded by Director Pocklington. MPU.

**RESOLUTION 18-04 / POST EMPLOYMENT HEALTH PLAN  
(PEHP)**

Chief Isbell presented the Board of Directors with Resolution 18-04 / Bonita-Sunnyside Fire Protection District Post Employment Health Plan (PEHP) for Non-Collectively Bargained Public Employees. Chief Isbell and the Board of Directors reviewed and discussed. After discussion Director Marugg made the motion to adopt Resolution 18-04. Motion seconded by Director Pocklington. MPU.

**RESOLUTION 18-05 / PAY SCHEDULE FOR FY 2018-19**

Chief Isbell presented the Board of Directors with Resolution 18-05 / Bonita-Sunnyside Fire Protection District Adopting a Pay Schedule in Accordance with California Code of Regulations, Title 2, Section 570.05. Chief Isbell and the Board of Directors reviewed and discussed. After discussion Director Marugg made the motion to adopt Resolution 18-05. Motion seconded by Director Pocklington. MPU.

**RESOLUTION 18-06 / BSFPD SPENDING LIMIT FOR FY 2018-19**

Chief Isbell presented the Board of Directors with Resolution 18-06 / Bonita Sunnyside Fire Protection District Spending Limit for FY 2018-19. To comply with Proposition 4 guidelines. The adoption of the resolution complies with State Statues. After discussion Director Marugg made the motion to adopt Resolution 18-06. Motion seconded by Director Pocklington. MPU.

**RESOLUTION 18-07 / AUTHORIZED SIGNERS ON DISTRICT BANK ACCOUNTS**

Chief Isbell presented the Board of Directors with Resolution 18-07 / Authorized Signers on District Bank Accounts. Updated authorized signers for bank accounts and our third-party administrator for workers compensation claims. After review and discussion Director Marugg made the motion to sign Resolution 18-07. Motion seconded by Director Pocklington. MPU.

**AGENDA ITEMS-NEXT MEETING**

Board Meetings:  
July 10<sup>th</sup> at 8:00 am  
August 14<sup>th</sup> at 8:00 am  
September 11<sup>th</sup> at 8:00 am  
Budget FY 2018-19

**MEETING ADJOURNED**

Director Pocklington asked if there is any other business, hearing none, Director Pocklington asked for a motion to adjourn. Motion to adjourn made by Director Marugg, seconded by Director Pocklington. Meeting adjourned at 8:48 a.m.

Minutes Approved:

  
Jim Marugg / Board Secretary

  
Date